**San Joaquin Delta College**
**Online LIBRY 3**
**in Canvas**
**Professor : Dr. Jun Wang**
**Fall 2017**

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# GROW YOUR INFORMATION CPMPETENCY

A Step-by-Step Approach

# Important Dates to Remember

## Fall 2017

| | | |
|---|---|---|
| | 8/21 | First day of class. Log in Canvas to see your weekly assignments |
| Refund Date | 9/1 | |
| | 9/10 | Drop Date |
| Drop with W | 10/17 | |
| | 11/25 | Research paper due |
| Final Exam | 12/9-11 | |

# Get Help to Advance Your Information Competency

### Office Hours

**Reference Desk, Goleman 2nd floor**
**Get face-to-face help from Dr. Wang**

- M: 12:30-2:30 p.m.
- W: 7:30-9:30 a.m.
- Th: 9:30-11:30 a.m.

### Appointments

**email: jwang@deltacollege.edu**
**Tel: 209-954-5146**

Make a plan to talk with Dr. Wang at a time that you prefer. Dr. Wang can provide support online via email, private message, phone or in person.

### LibChat with an SJDC Librarian

### Library Public Services

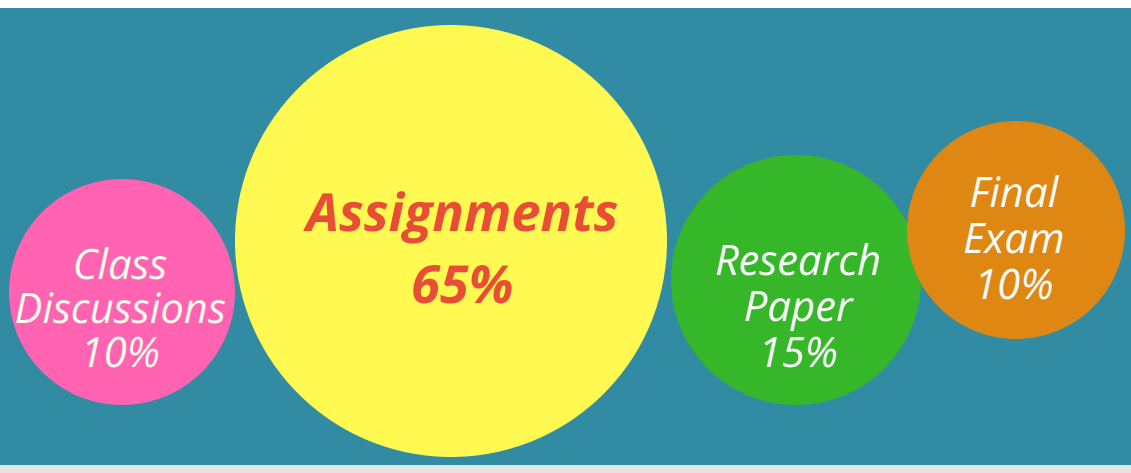
**Reference Desk: 209-954-5145**
**Circulation Desk: 209-954-5143**

# Required Textbook

Wang, Jun. *Meeting the Challenge: A Step-by-Step Approach to Information Competency*. San Joaquin Delta College, 2017.

(Available under Resources from the Course Home page in Canvas.)

## Assignments & Tasks 1000 points =




## Grading Info

A=90-100%
B=80-89%
C=70-79%
D=60-69%
F=0-59%

**Grading Options:**
- Letter grade
- P/NP

# Important Course Information

**Expected Student Learning Outcomes:** Having selected a topic, the student will be able to develop research questions, thesis statement, and a search strategy to retrieve, analyze, evaluate, and use scholarly and reputable information to write a research paper in one of the major writing styles.

For more detailed student learning outcomes and the complete course description, click **Information Competency (LIBRY 3)**.

# POLICIES THAT SUPPORT LEARNING

## Late Assignments

I will accept late assignments in light of an emergency. All you have to do is to e-mail me with your name, course name and number, and a polite request for a 1-2 day deadline extension. Then, submit your work by the new deadline. Missing course assignments or discussions will affect your grade, so make sure you complete everything and submit your best work.

## Assignment Rev.

When needed, you may be given an opportunity to revise your assignment within an extended deadline. This will help you develop solid skills in information literacy and upgrade your grade to as much as an **A**. Please check your graded assignments in a timely fashion so that you would not miss the extended deadline.

# SUPPORT STUDENTS WITH DISABILITIES

## Support Team

If you have a documented disability and need accommodations for this class, please inform Dr. Wang and contact the **Disability Support Programs and Services** (DSPS) for assistance.

DSPS is located in the DeRicco Building, 2nd Floor. The phone number is (209) 954-5151 x6272. Students requiring accommodations for a certified disability that may affect class performance are requested to schedule an appointment with Dr. Wang during the first week of the semester. You can also meet with a staff member at Disability Support Programs and Services (DSPS) so that appropriate arrangements can be made.

## DELTA'S DROP POLICY

**You may be dropped if you don't log-in before the first Friday or if you don't log-in for more than a week during the semester.** Contact the professor right away if you have an "attendance" issue. Ito ensure your success, it s best to log in everyday and post complete assignments on or before their due

## STUDENTS' RIGHTS & RESPONSIBILITIES

This instructor upholds all expectations set forth by state, district, and school policies, including those on **the district's webpage**). Please know your rights and responsibilities as a student and help maintain a professional and effective working environment within this class.

## AVOID PLAGIARISM

Know what plagiarism is and learn how to prevent it in this class where you are going to spend a whole week to develop an understanding of the various types of plagiarism and learn to utilize plagiarism prevention tools to properly cite sources to avoid plagiarism.

## TIPS FOR SUCCESS

Check the Course Map in Etudes multiple times a week to be sure to complete each week's assignments on time. Conduct your hands-on learning as you read the textbook chapters. Develop hierchical folders on your personal computer or USB (e.g. F2017->LIBRY3) to organize your retrieved information as well as your completed assignments in their designated folder and subfolder on your PC or USB for an easy retrieval.

# COURSE CALENDAR

**Your detailed course schedule as well as your weekly tasks and assignments are clearly listed under Modules in Canvas. Please check the weekly course work in Modules from the beginning to the end.**